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**www.sandycreeknaturecenter.org**

*Sandy Creek Nature Center, Inc., a private, non-profit organization, partners with Athens-Clarke County to support, promote and protect the environmental education and preservation efforts of Sandy Creek Nature Center.*

**Board of Directors Meeting Agenda Date – July 5, 2022**

**Location:** Sandy Creek Nature Center - 205 Old Commerce Road - Athens, GA 30607 **Start:** 5:30 pm

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|  | Task | Reporter |
|  | **Call to Order** | President |
|  | **Approval of Minutes** | All |
|  | **Announce New Board Members & Vote for Officers** | Katherine Edison |
|  | **President’s Report** | Emily Carr |
|  | **Treasurer’s Report** | Alison Huff |
|  | **Board Manual Review** | Tammy Kemper |

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|  | Committees |
|  | **Executive Committee** (Goal is clarify roles, expectations, and practices of the board & committees to best utilize and energize its members.)  Chair – Emily Carr (President)  Members – Rachael, VP; Alison, Treasurer; Tammy, Secretary; Katherine, Immediate Past President  - Meeting Prep – Budget Develop – Employee Oversight – Business Transact  Discussion: |
|  | **Finance Committee** (Goal is fiduciary compliance.)  Chair –Alison (Treasurer)  Members - Alison Huff, Rachael Hawthorn  - Investments - Taxes - Insurance  Discussion: |
|  | **Fund Raising Committee** (Goal is financial growth.)  Chair – Emily Carr  Members –Gary Crider, Peter Hawman, Edith Hollander, Mary Lou Neuhauser  - Gift Shop - Events – Donors  Discussion: |
|  | **Governance Committee** (Goal is board development.)  Chair – Tammy Kemper  Members – Halley Page  - Nominations - Education - Processes  Discussion: |
|  | **Marketing & Membership Committee** (Goal is community engagement.)  Chair – Katherine Edison  Members – Gwen Lott, Mark Ralston, Eugenia Thompson  - Marketing - Membership - Annual Meeting  Discussion: |
|  | **Ad Hoc 50th Anniversary** **Committee** (Goal is plan celebration of 50 years.)  Chair: Katherine Edison  Board Members – Emily, Eugenia, Gwen, Halley, Tammy  Staff Members – Kate, Michelle, Randy  Discussion: |

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|  | Operation Coordinator’s Report |
|  | Reporter – Emily Bailey  - Membership – Projects - Hours  Other: |

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|  | Facility Supervisor’s Report |
|  | Reporter – Randy Smith  - Brick Factory - Managed Forest - Playscape Upkeep - Restroom Renovation - SPLOST Project  Other: |

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|  | Any Additional Old or New Business |
|  | **Board Pledge / Committee Sign Up** |
|  | **Board Evaluation & Survey** |

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|  | Next Meeting | Date |
|  | Executive Committee - Tuesday (10 am) | August 30 |
|  | Board of Directors – Tuesday (5:30 pm) | September 6 |
|  | Important Upcoming Dates | Date |
|  | Board Retreat – (10 am until 3 pm) | August 13, 2022 |
|  | Annual Membership Meeting | September 25, 2022 |
|  | Jack-o-lantern Jog | October 16, 2022 |
|  | Read TD Ameritrade Statement | July 2, 2023 |
|  | Partnership Agreement renews | March 26, 2026 |
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|  | Action Steps | Board Member |
|  | **Playscape Upkeep Sign Up:** (sign up for 3 to 4 times per year)  <https://docs.google.com/spreadsheets/d/1S7AIa2OkBoEDU_S8sNQ_9Cv6Y_gsErQPdXLYt21mIyk/edit#gid=0>  **Enter Volunteer Hours Monthly and Events Sign Up:** <https://docs.google.com/spreadsheets/d/1wH8L18RKkBkDIht0Cp3StmGm2R5xCgz2Tx4EMPkL5pk/edit#gid=640572208> |  |